



Date: August 1, 2017

To: Adult Foster Care Providers  
Assisted Living Facilities  
Community Attendant Services Providers  
Community Living Assistance and Support Services Providers  
Consumer Managed Personal Attendant Services Providers  
Day Activity Home Services Providers  
Deaf Blind with Multiple Disabilities Providers  
Emergency Response Services Providers  
Family Care Providers  
Financial Management Services Agencies  
Home Delivered Meals Providers  
Hospice Providers  
Non-State (Service Group 6) Intermediate Care Facilities for  
Persons with Intellectual Disabilities  
Local Intellectual and Developmental Disability Authorities  
Medically Dependent Children Program Providers  
Nursing Facilities  
Primary Home Care Providers  
Programs of All-Inclusive Care for the Elderly Providers  
Special Services to Persons with Disabilities Providers  
Transition Assistance Services Providers

Subject: Information Letter No. 17-17 — Fiscal Year 2017 Cutoff Dates for  
Fee-for-Service Year-end Closeout Processing

This letter notifies providers of the following important claims processing cutoff dates for claims to be paid by the Texas Health and Human Services Commission (HHSC). Please review the information detailed in the remainder of this letter.

- Fiscal Year 2015 Miscellaneous Fee-for-Service (FFS) Claims Cutoff: **Noon, Tuesday, August 8, 2017**
- Fiscal Year 2017 FFS Claims Processing Cutoff: **Noon, Friday, August 25, 2017**

**Important:** FFS claims can take up to 24 hours to process after being submitted to the Texas Medicaid & Healthcare Partnership (TMHP).

### Miscellaneous FFS Claims

September 1, 2017, starts state fiscal year 2018. As a result, it is especially important to submit claims on a timely basis during the upcoming weeks. This is a reminder that, with the fiscal year change, any claims for services performed in fiscal year 2015 (September 1, 2014 to August 31, 2015) that TMHP receives after **Noon, Tuesday, August 8, 2017**, will become miscellaneous claims and cannot be paid through the standard Claims Management System payment process.

### End of Fiscal Year FFS Processing Schedules

For claims received at TMHP by noon on:	Comptroller expected to issue warrant on:
▪ August 25, 2017	▪ August 30, 2017
▪ August 26 – September 1, 2017	▪ September 7, 2017
▪ September 5, 2017	▪ September 8, 2017

**Important:** The date payments are issued to your account will vary by financial institution. To obtain information about the status of FFS claim payments, providers may access the Texas Comptroller of Public Accounts website at <https://mycpa.cpa.state.tx.us/securitymp1portal/displayLoginUser.do> and choose the **Search State Payments Issued** link.

All providers should continue to enter FFS claims as usual throughout the fiscal year 2017 claims processing closeout period.

Providers may refer questions to HHSC Provider Claims Services at (512) 438-2200, Option 1.

Sincerely,

*[signature on file]*

Katherine Scheib  
Deputy Associate Commissioner

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