



COMMISSIONER  
Jon Weizenbaum

August 7, 2015

To: Home and Community-based Services Providers  
Texas Home Living Providers

Subject: Information Letter 15-46  
**Fiscal Year 2015 Cutoff Date for Year-end Closeout Processing**

This letter notifies providers of the following important claims processing cutoff dates. Please review the information detailed in the remainder of this letter.

Fiscal Year 2015 Claims Processing Cutoff: **Noon, Friday, August 21, 2015**

**End of Fiscal Year Processing Schedule**

<b>For claims received at TMHP by noon on:</b>	<b>Comptroller expected to issue warrant on:</b>
August 21, 2015	August 27, 2015
August 28, 2015	September 4, 2015

**Important:** The date payments are issued to your account will vary by financial institution. Due to the Labor Day holiday on September 7, 2015, providers may not receive payments for warrants issued on September 4, 2015, until September 8, 2015. The Department of Aging and Disability Services (DADS) encourages providers to begin monitoring their financial institution or the Texas Comptroller of Public Accounts website as early as September 4, 2015, to confirm payment posting. To obtain information about the status of claim payments, providers may access the Texas Comptroller of Public Accounts website at <https://mycpa.cpa.state.tx.us/securitymp1portal/displayLoginUser.do> and choose the *Search State Payments Issued* link.

All providers should continue to enter claims as usual throughout the fiscal year 2015 claims processing closeout period.

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Providers may refer questions to DADS Provider Claims Services at (512) 438-2200, Option 5.

Sincerely,

*[signature on file]*

David Cook  
Chief Financial Officer  
DC:sjw