



COMMISSIONER
Jon Weizenbaum

July 29, 2013

To: Adult Foster Care Providers
Assisted Living Facilities
Community Attendant Services Providers
Community Based Alternatives Providers
Community Living Assistance and Support Services Providers
Consumer Directed Services Providers
Consumer Managed Personal Attendant Services Providers
Day Activity Home Services Providers
Deaf Blind with Multiple Disabilities Providers
Emergency Response Services Providers
Family Care Providers
Home Delivered Meals Providers
Hospice Providers
Non-State (Service Group 6) Intermediate Care Facilities for Individuals with an Intellectual Disability or Related Conditions
Local Authorities
Medically Dependent Children Program Providers
Nursing Facilities
Primary Home Care Providers
Programs of All-Inclusive Care for the Elderly Providers
Special Services to Persons with Disabilities Providers
Transition Assistance Services Providers

Subject: Information Letter 13-44
Fiscal Year 2013 Cutoff Dates for Year-end Closeout Processing

This letter notifies providers of the following important claims processing cutoff dates. Please review the information detailed in the remainder of this letter:

- Fiscal Year 2011 Miscellaneous Claims Cutoff: **Noon Tuesday, August 13, 2013**
- Fiscal Year 2013 Claims Processing Cutoff: **Noon Thursday, August 22, 2013**

Important: Claims can take up to 24 hours to process after being submitted to the Texas Medicaid Healthcare Partnership (TMHP).

Miscellaneous Claims

September 1, 2013, starts a new State Fiscal Year 2014. As a result, it is especially important to submit claims on a timely basis during the upcoming weeks. This is a reminder that, with the fiscal-year change, any claims for services performed in Fiscal Year 2011 (September 1, 2010 to August 31, 2011) that TMHP receives after **Noon Tuesday, August 13, 2013** will become miscellaneous claims and cannot be paid through the standard Claims Management System payment process.

End of Fiscal Year Processing Schedules

For claims received at TMHP by noon on:	Comptroller expected to issue warrant on:
<ul style="list-style-type: none">▪ August 22, 2013▪ August 23, 2013 – September 3, 2013▪ September 4, 2013	<ul style="list-style-type: none">▪ August 27, 2013▪ September 6, 2013▪ September 9, 2013

Important: The date payments are issued to your account will vary by financial institutions. To obtain information about the status of claim payments, providers may access the Texas Comptroller of Public Accounts website at <https://mycpa.cpa.state.tx.us/securitymp1portal/displayLoginUser.do> and choose the ***State-to-Vendor-Payment Info-Online-Search*** link.

All providers should continue to enter claims as usual throughout the Fiscal Year 2013 claims processing closeout period.

Providers may refer questions to the Texas Department of Aging and Disability Services Provider Claims Services at 512-438-2200, Option 1.

Sincerely,

[signature on file]

James Jenkins
Chief Financial Officer

JJ:MGM