MEMORANDUM
Texas Department of Human Services * Long Term Care/Policy

TO: LTC-R Regional Directors
State Office LTC-R
Office of General Counsel

FROM: Jim Lehrman
Associate Commissioner
Long Term Care-Regulatory
State Office MC: E-340

SUBJECT: Time Frame for Sending HCFA-2567 to Long Term Care Facilities
Survey and Certification Clarification (S&CC) Letter 98-17

DATE: November 13, 1998

The purpose of this memo is to advise staff that the time frame for sending the HCFA 2567 to the facility is no later than the 10th working day from the exit conference, not the 10th calendar day.

HCFA Q&A #294 dated June 26, 1996 states that "the time frame for returning the HCFA-2567 to the provider has been revised to 10 working days. We will reflect this change in the upcoming State Operations Manual (SOM)." However, this change was not made in the revised SOM dated January 1997. In addition, §19.2004(c) of the Nursing Facility Requirements for Licensure and Medicaid Certification dated January 1998 also states that the time frame for sending deficiencies to the facility is within 10 calendar days.

Per telephone contact with HCFA on October 30, 1998, the time frame for sending the HCFA-2567 to the facility should be within 10 working days. As such, the State Operations Manual, NF rule at §19.2004(c), and Policy Interpretation SP.0015 - Informal Dispute Resolution Process and Informal Reconsideration for Nursing Facilities will be updated in the near future to reflect this change.

If you have any questions or need additional information, contact Beverly Tucker, Section Manager, Professional Services at (512) 438-2631.

{Original Signature on File}

Jim Lehrman

JL:mg