Nursing Facility Administrator Advisory Committee  
Meeting Minutes  
November 14, 2014

**ATTENDEES**

<table>
<thead>
<tr>
<th>NFAAC Members</th>
<th>DADS Staff</th>
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<tbody>
<tr>
<td>Ben Mazzara Chair</td>
<td>Susan Davis</td>
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<td>Donna Tilley Co-Chair</td>
<td>Sylvia Delgado</td>
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<td>Barbara Manousso</td>
<td>Lynette Sanders</td>
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<tr>
<td>David Smith</td>
<td>June Fau</td>
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<td>Dennis Myers</td>
<td>Terri Lain</td>
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<td>Linda Strong</td>
<td>Trent Banks</td>
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<td>Emma Gaskin</td>
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<td>Diana Griffith</td>
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<td>Janie Pulido</td>
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CALL TO ORDER

A quorum being present, Ben Mazzara, Chair, called the meeting to order at 10:40 a.m.

APPROVAL OF PREVIOUS MEETING MINUTES

The minutes of the previous NFAAC meeting, held May 16, 2014 were approved.

CONSIDERATION OF CASES PRESENTED

Barbara Manousso made a motion, seconded by Donna Tilley, that the Committee recommends dismissal en masse of cases in which the DADS investigators found no violation. The following cases were determined to be included in the motion:

1st batch (cases originally for 8/8/14 meeting that was canceled)
13-REG-R-02204 13-REG-R-02328 13-REG-R-02346
13-REG-R-02263 13-REG-R-02329 13-REG-R-02347
13-REG-R-02277 13-REG-R-02332
13-REG-R-02295 13-REG-R-02335
13-REG-R-02318 13-REG-R-02343

2nd batch (cases for 11/14/14)
13-REG-R-02303 13-REG-R-02352 14-REG-R-02398
13-REG-R-02306 13-REG-R-02355 14-REG-R-02298
13-REG-R-02308 13-REG-R-02358 14-REG-R-02439
13-REG-R-02345 14-REG-R-02377 14-REG-R-02450
13-REG-R-02350 14-REG-R-02383 14-REG-C-02518

The motion was approved.

1st BATCH:

13-REG-R-02177

Motion: Letter of Reprimand and six (6) hours of continuing education; three (3) in Personnel Management (focus on leadership skill) and three (3) in Regulatory Management (focus on resident abuse reporting).

Made by: Donna Tilley
Seconded by: Barbara Manousso
Opposed by: David Smith
Action on Motion: Passed
13-REG-R-02191
Motion: Six (6) hours of continuing education in Resident Care Management; three (3) focusing on medical pharmacy and three (3) focusing on policy & procedures.

Made by: Barbara Manousso
Seconded by: Dennis Myers
Action on motion: Unanimously Passed

13-REG-R-02224
Motion: Six (6) hours of continuing education in Resident Care Management; three (3) focusing on patient care and three (3) focusing on behavioral problems.

Made by: Barbara Manousso
Seconded by: Donna Tilley
Action on motion: Unanimously Passed

13-REG-R-02275
Motion: Three (3) hours of continuing education in Personnel Management (emphasis on supervision).

Made by: David Smith
Seconded by: Dennis Myers
Action on motion: Unanimously Passed

13-REG-R-02292
Motion: Six (6) hours of continuing education in Resident Care (emphasis on pharmacy drug control).

Made by: Donna Tilley
Seconded by: Barbara Manousso
Action on motion: Unanimously Passed

13-REG-R-02293
Motion: Dismissed

Made by: Dennis Myers
Seconded by: David Smith
Abstained by: Linda Strong
Action on motion: Unanimously Passed
Motion#1: Three (3) hours of continuing education in Environmental Management; (emphasis on safety & security).
Made by: Dennis Myers
Seconded by: Donna Tilley
Action on motion: Unanimously Passed

Motion: Twelve (12) hours of continuing education; six (6) in Personnel Management (focus on policy & procedures) and six (6) Environmental Management (focus on repairs and maintenance).
Made by: Donna Tilley
Seconded by: Dennis Myers
Opposed by: Linda Strong
Action on motion: Passed

Motion: Dismissed
Made by: Dennis Myers
Seconded by: Donna Tilley
Action on motion: Unanimously Passed

Motion: Six (6) hours of continuing education in Resident Care Management (emphasis on health status of residents).
Made by: Dennis Myers
Seconded by: Barbara Manousso
Action on motion: Unanimously Passed

Motion: Six (6) hours of continuing education in Personnel Management (emphasis on supervision).
Made by: Linda Strong
Seconded by: Dennis Myers
Abstained by: David Smith
Action on motion: Passed
13-REG-R-02326
Motion: Dismissed
Made by: Dennis Myers
Seconded by: David Smith
Action on motion: Unanimously Passed

13-REG-C-02330
Motion: Six (6) hours of continuing education in Personnel Management (emphasis on administration).
Made by: Linda Strong
Seconded by: Barbara Manousso
Action on motion: Unanimously Passed

13-REG-R-02331
Motion: Twelve (12) hours of continuing education; six (6) in Personnel Management (focus on supervision) and six (6) on the role of the administrator).
Made by: Dennis Myers
Seconded by: Linda Strong
Action on motion: Unanimously Passed

13-REG-R-02334
Motion: Three (3) hours of continuing education in Resident Care Management; (emphasis on pain management).
Made by: Donna Tilley
Seconded by: Dennis Myers
Action on motion: Unanimously Passed

13-REG-R-02339
Motion: Dismissed
Made by: Barbara Manousso
Seconded by: David Smith
Opposed by: Donna Tilley
Action on motion: Passed

13-REG-R-02344
Motion: Letter of Reprimand and Six (6) hours of continuing education in Regulatory Management (emphasis on resident abuse reporting).
Made by: Donna Tilley
Seconded by: Barbara Manousso
Action on motion: Unanimously Passed
13-REG-R-02348
Motion#1: Three (3) hours of continuing education in Resident Care Management; (emphasis on smoking policy).
Made by: Donna Tilley
Seconded by: David Smith
Action on motion: Unanimously Passed

14-REG-R-02396
Motion: Six (6) hours of continuing education in Resident Care Management (emphasis on pain management).
Made by: David Smith
Seconded by: Linda Strong
Action on motion: Unanimously Passed

14-REG-R-02397
Motion: Six (6) hours of continuing education in Personnel Management (emphasis on policy & procedures).
Made by: Donna Tilley
Seconded by: Barbara Manousso
Action on motion: Unanimously Passed

14-REG-R-02410
Motion: Three (3) hours of continuing education in Personnel Management (emphasis on performance review).
Made by: David Smith
Seconded by: Dennis Myers
Action on motion: Unanimously Passed

14-REG-R-02416
Motion#1: Letter or Reprimand and nine (9) hours of continuing education; six (6) in Personnel Management; three (3) (emphasis on supervision and three (3) emphasis on role of administration), and three (3) in Resident Care management; (emphasis on policy & procedures).
Made by: Barbara Manousso
Seconded by: David Smith
Opposed by: Linda Strong, Dennis Myers, Donna Tilley
Action on motion: Failed

Motion#2: Nine (9) hours of continuing education; six (6) in Personnel Management; three (3) (emphasis on supervision and three (3)
emphasis on role of administration), and three (3) in Resident Care management; (emphasis on policy & procedures).

Made by: David Smith  
Seconded by: Linda Strong  
Opposed by: Barbara Manousso  
Action on motion: Passed

14-REG-R-02481
Motion: Three (3) hours of continuing education in Environmental Management (emphasis on equipment).

Made by: Dennis Myers  
Seconded by: Donna Tilley  
Abstained by: David Smith  
Action on motion: Passed

2nd BATCH:

13-REG-R-02283
Motion: Revocation

Made by: Donna Tilley  
Seconded by: Barbara Manousso  
Action on motion: Unanimously Passed

13-REG-R-02305
Motion: Dismissed

Made by: David Smith  
Seconded by: Dennis Myers  
Action on motion: Passed

13-REG-R-02324
Motion: Six (6) hours of continuing education in Resident Care Management; (emphasis on policy & procedures).

Made by: Linda Strong  
Seconded by: Donna Tilley  
Opposed: Dennis Myers  
Action on motion: Passed
13-REG-R-02333
Motion: Twelve (12) hours of continuing education; six (6) in Personnel Management (focus on performance review) and six (6) in Resident Care (focus on skincare).

Made by: David Smith
Seconded by: Linda Strong
Action on motion: Unanimously Passed

13-REG-R-02349
Motion: Nine (9) hours of continuing education in Personnel Management; three (3) (emphasis on policy & procedures) and six (6) (emphasis on orientation staff training).

Made by: Donna Tilley
Seconded by: Linda Strong
Action on motion: Unanimously Passed

13-REG-R-02353
Motion: Six (6) hours of continuing education in Regulatory Management; three (3) hours in resident abuse reporting and three (3) in incidents & accident reporting.

Made by: Linda Strong
Seconded by: David Smith
Action on motion: Unanimously Passed

13-REG-R-02357
Motion: Nine (9) hours of continuing education; six (6) in Resident Care Management (focusing on three (3) in incident reporting and three (3) in skin care protocol) and three (3) in Personnel Management focusing in staffing).

Made by: Linda Strong
Seconded by: Barbara Manousso
Abstained by: David Smith
Action on motion: Passed

13-REG-R-02362
Motion: Three (3) hours of continuing education in Regulatory Management (emphasis in resident abuse reporting).

Made by: Dennis Myers
Seconded by: Donna Tilley
Action on motion: Unanimously Passed
13-REG-R-02363
Motion: Three (3) hours of continuing education in Regulatory Management (emphasis on abuse reporting).
Made by: Donna Tilley
Seconded by: Barbara Manousso
Action on motion: Unanimously Passed

14-REG-R-02374
Motion: Twelve (12) hours of continuing education; six (6) hours in Personnel Management (emphasis on supervision) and three (3) hours in Organizational Management (emphasis on research policies) and three (3) hours in Regulatory Management (emphasis on incidents and accidents).
Made by: Donna Tilley
Seconded by: David Smith
Action on motion: Unanimously Passed

14-REG-R-02378
Motion: Fifteen (15) hours of continuing education; nine (9) hours in Environmental Management (emphasis on cleaning routines) and six (6) hours in Resident Care Management (emphasis on fall prevention).
Made by: Dennis Myers
Seconded by: David Smith
Action on motion: Unanimously Passed

14-REG-R-02379
Motion: Three (3) hours of continuing education in Resident Care Management (emphasis on smoking policy).
Made by: Barbara Manousso
Seconded by: David Smith
Opposed by: Linda Strong, Dennis Myers
Action on motion: Passed

14-REG-R-02384
Motion: Eighteen (18) hours of continuing education; twelve (12) in Resident Care Management (focusing on six (6) in pain management and six (6) in patient evacuation safety) and six (6) in Personnel Management (focusing in safety or training).
Made by: Donna Tilley
Seconded by: Linda Strong
Abstained by: David Smith
Action on motion: Passed
14-REG-R-02392
Motion: Three (3) hours of continuing education in Environmental Management (emphasis on pest control).
Made by: Dennis Myers
Seconded by: Barbara Manousso
Opposed by: Donna Tilley, David Smith
Action on motion: Passed

14-REG-R-02399
Motion: Three (3) hours of continuing education in Resident Care Management (emphasis on dementia care).
Made by: Barbara Manousso
Seconded by: Dennis Myers
Opposed by: Donna Tilley, David Smith
Action on motion: Passed

14-REG-R-02403
Motion: Dismissed
Made by: Dennis Myers
Seconded by: Barbara Manousso
Opposed by: Linda Strong, Donna Tilley
Action on motion: Passed

14-REG-R-02404
Motion: Three (3) hours of continuing education in Resident Care Management (emphasis on fall prevention).
Made by: Dennis Myers
Seconded by: Barbara Manousso
Action on motion: Unanimously Passed

14-REG-R-02458
Motion: Six (6) hours of continuing education in Resident Care Management (emphasis on behavioral problems).
Made by: Donna Tilley
Seconded by: Dennis Myers
Action on motion: Unanimously Passed
DISCUSSION

The committee members voted on the New Calendar for 2015, to reach approval status. Dates are: February 6, 2015, May 8, 2015, August 7, 2015 and November 13, 2015. All NFAAC meetings will begin at 10:30 a.m.

ELECTION OF OFFICERS

Results of election:

Donna Tilley – Chair
Dennis Myers – Co-Chair

NEXT MEETING

Next NFAAC meeting is scheduled for February 6, 2015, in the Public Hearing Room of the John H. Winters Building at 10:30 a.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 2:30 p.m.