Nursing Facility Administrator Advisory Committee  
Meeting Minutes  
July 12, 2013  

ATTENDEES  

<table>
<thead>
<tr>
<th>NFAAC Members</th>
<th>DADS Staff</th>
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<tbody>
<tr>
<td>Ben Mazzara – Chair</td>
<td>Susan Davis</td>
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<td>Donna Tilley – Co-Chair</td>
<td>Lawrence Hornsby</td>
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<td>Susan Farris</td>
<td>Brett Norbraten</td>
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<td>Barbara Manousso</td>
<td>Lynette Sanders</td>
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<td>Michael Keller</td>
<td>Paul Cevallos</td>
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<td>Anita Nelson</td>
<td>June Fau</td>
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<td>David Smith</td>
<td>Terri Lain</td>
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<td>Dennis Myers</td>
<td>Patrick Duer</td>
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<td>Trent Banks</td>
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<td>Dana McGrath</td>
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<td>Emma Gaskin</td>
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<td>Diana Griffith</td>
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<td>Janie Pulido</td>
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CALL TO ORDER

A quorum being present, Ben Mazzara, Chair, called the meeting to order at 10:35 a.m.

APPROVAL OF PREVIOUS MEETING MINUTES

The minutes of the previous NFAAC meeting, held July 12, 2013 were approved.

CONSIDERATION OF CASES PRESENTED

Dennis Myers made a motion, seconded by Barbara Manousso, that the Committee recommends dismissal en masse of cases in which the DADS investigators found no violation. The following cases were determined to be included in the motion:

12-REG-R-02147  13-REG-R-02176  13-REG-R-02268
12-REG-R-02148  13-REG-R-02178  13-REG-R-02269
12-REG-R-02159  13-REG-R-02179  13-REG-R-02271
12-REG-R-02168  13-REG-R-02182
12-REG-R-02174  13-REG-R-02192

The motion was approved.

12-REG-R-02137
Motion: Twelve (12) hours of continuing education; six (6) hours in Resident Care Management (focus in care plan and communications with staff and medical director duties); and six (6) hours in Regulatory Management (focus in abuse reporting, incidents & accidents reporting.)

Made by: Dennis Myers
Seconded by: Barbara Manousso
Action on motion: Unanimously Passed

12-REG-R-02139
Motion: Letter of Reprimand for failure to report to staff management; holding staff accountable; and twelve (12) hours of continuing education in Regulatory Management, (emphasis in abuse reporting and the role of administrator.)

Made by: Anita Nelson
Seconded by: Barbara Manousso
Action on motion: Unanimously Passed

12-REG-R-02140
Motion: Dismissed
Made by:       Dennis Myers
Seconded by:       Anita Nelson
Abstained:       Michael Keller
Opposed:       Donna Tilley, Susan Farris
Action on motion:      Passed

12-REG-R-02142
Motion: Dismissed

Made by:                  Susan Farris
Seconded by:             Donna Tilley
Action on motion:       Unanimously Passed

12-REG-R-02143
Motion:                Letter of Reprimand for failure to report to staff management; holding staff accountable, and six (6) hours of continuing education in Regulatory Management, (emphasis in abuse reporting.)

Made by:                     Donna Tilley
Seconded by: Susan Farris
Action on motion: Unanimously Passed

12-REG-R-02151
Motion:                Six (6) hours of continuing education in Regulatory Management; three (3) hours in abuse reporting and three (3) hours in policy & procedures.

Made by:                     Dennis Myers
Seconded by: Michael Keller
Action on motion: Unanimously Passed

12-REG-R-02160
Motion:                Twelve (12) hours of continuing education; six (6) hours in Organizational Management, (focus in quality assurance), three (3) hours in Resident Care Management, (focus in infection control), and three (3) hours in Regulatory Management, (focus in delegations of duties.)

Made by: Michael Keller
Seconded by: Anita Nelson
Action on motion: Unanimously Passed

12-REG-R-02161
Motion:                Eighteen (18) hours of continuing education; six (6) hours in Regulatory Management (focus in the role of the administrator),
six (6) hours in Environmental Management (focus in kitchen sanitation), and six (6) hours in Personnel Management.

Made by: Anita Nelson
Seconded by: Michael Keller
Action on motion: Unanimously Passed

**12-REG-R-02162**

Motion #1: Dismissed

Made by: Barbara Manousso
Seconded by: Anita Nelson
Opposed: Michael Keller, Donna Tilley, Dennis Myers, David Smith
Action on motion: Failed

Motion #2: Six (6) hours of continuing education; three (3) hours in Resident Care Management related to CQI, and three (3) hours in Personnel Management, (focus in supervising the staff.)

Made by: Michael Keller
Seconded by: Donna Keller
Opposed by: Anita Nelson
Action on motion: Passed

**12-REG-R-02173**

Motion: Six (6) hours of continuing education in Resident Care Management (focus in CQI, diabetics, and pressure sores, monitoring in general.)

Made by: Dennis Myers
Seconded by: Barbara Manousso
Action on motion: Unanimously Passed

**13-REG-R-02180**

Motion: Dismissed

Made by: Anita Nelson
Seconded by: David Smith
Action on motion: Unanimously Passed

**13-REG-R-02184**

Motion: Six (6) hours of continuing education in Ethics; three (3) hours in relating to board staff relations and three (3) hours in Ethics.

Made by: David Smith
Seconded by: Anita Nelson
Action on motion: Unanimously Passed
13-REG-R-02189
1st Motion: Fifteen (15) hours of continuing education; three (3) hours in Ethics, (focus in admissions policies), and six (6) hours in Resident Care Management (focus in dementia care), and six (6) hours in Regulatory Management (focus in resident abuse reporting.)
Made by: Dennis Myers
Seconded by: Michael Keller
Action on motion: Unanimously Passed

13-REG-R-02229
Motion: Nine (9) hours of continuing education; six (6) hours Resident Care Management, (focus in policies & procedures), and three (3) hours in Ethics, (focus in cultural competence.)
Made by: Susan Farris
Seconded by: David Smith
Action on motion: Unanimously Passed

13-REG-R-02323
Motion: Six (6) hours of continuing education in Regulatory Management (focus in incidents & accident reporting.)
Made by: Michael Keller
Seconded by: Dennis Myers
Action on motion: Unanimously Passed

DISCUSSION
The NFAAC meeting opened with Lynette Sanders’s introduction of Mr. Brett Norbraten, DADS Legal Attorney, followed by his presentation on Open Meetings Act. Mr. Dennis Myers, a NFAAC member brought to the discussion, a request for a sub-committee that acknowledges Nursing Facility Administrators of their accomplishments.

NEXT MEETING
The next meeting is scheduled for October 25, 2013, in the Public Hearing Room of the John H. Winters Building at 10:30 a.m.

ADJOURNMENT
There being no further business, the meeting adjourned at 12:47 p.m.