# Nursing Facility Administrator Advisory Committee
## Meeting Minutes
### April 12, 2013

## ATTENDEES

<table>
<thead>
<tr>
<th>NFAAC Members</th>
<th>DADS Staff</th>
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<tbody>
<tr>
<td>Ben Mazzara – Chair</td>
<td>Susan Davis</td>
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<tr>
<td>Donna Tilley – Co-Chair</td>
<td>Lawrence Hornsby</td>
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<td>Linda Strong</td>
<td>Lynette Sanders</td>
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<td>Barbara Manousso</td>
<td>Paul Cevallos</td>
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<tr>
<td>Michael Keller</td>
<td>June Fau</td>
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<tr>
<td>David Smith</td>
<td>Terri Lain</td>
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<td>Dennis Myers</td>
<td>Patrick Duer</td>
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Trent Banks
Dana McGrath
Emma Gaskin
Diana Griffith
Janie Pulido
CALL TO ORDER

A quorum being present, Ben Mazzara, Chair, called the meeting to order at 10:37 a.m.

APPROVAL OF PREVIOUS MEETING MINUTES

The minutes of the previous NFAAC meeting, held January 11, 2013 were approved.

CONSIDERATION OF CASES PRESENTED

Linda Strong made a motion, seconded by Michael Keller, that the Committee recommends dismissal en masse of cases in which the DADS investigators found no violation. The following cases were determined to be included in the motion:

12-REG-R-02093  12-REG-R-02122  12-REG-R-02170
12-REG-R-02097  12-REG-R-02131
12-REG-R-02098  12-REG-R-02141
12-REG-R-02118  12-REG-R-02152
12-REG-R-02120  12-REG-R-02169

The motion was approved.

12-REG-R-02102
Motion: Twelve (12) hours of continuing education; nine (9) in Resident Care Management (three (3) emphasis in discharge; three (3) in admissions; three (3) in positive family involvement); and three (3) hours of continuing education in Ethics (emphasis in discharge policies.)

Made by: Donna Tilley
Seconded by: Barbara Manousso
Action on motion: Unanimously Passed

12-REG-R-02105
Motion: Three (3) hours of continuing education in Resident Care Management (emphasis in delegations of duties.)

Made by: Dennis Myers
Seconded by: Linda Strong
Action on motion: Unanimously Passed

12-REG-R-02106
Motion: Twelve (12) hours of continuing education; three (3) in Resident Care Management (focus in hospice care); and nine (9) hours in Personnel Management (six (6) that focus in role of administrator and three (3) that focus in orientation.)
Made by: Dennis Myers  
Seconded by: Linda Strong  
Action on motion: Unanimously Passed

12-REG-R-02112
Motion#1: Fifteen (15) hours of continuing education; nine (9) in Personnel Management (six (6) that focus in the role of administration and three (3) that focus in on-the-job training / continuing education/in-services); and six (6) in Regulatory Care Management (focus in delegation of duties.)

Made by: Dennis Myers  
Seconded by: Barbara Manoussos  
Action on motion: Unanimously Passed

12-REG-R-02113
Motion: Twelve (12) hours of continuing education; three (3) in Resident Care Management (focus in pain management); three (3) hours in Environmental Management (focus in policies and procedures); three (3) hours in Regulatory Management (focus in abuse reporting); and three (3) Organizational Management (focus in TQI.)

Made by: Donna Tilley  
Seconded by: Dennis Myers  
Action on motion: Unanimously Passed

12-REG-R-02132
Motion: Dismissed

Made by: Dennis Myers  
Seconded by: David Smith  
Opposed: Donna Tilley  
Action on motion: Passed

12-REG-R-02134
Motion: Three (3) hours of continuing education Resident Care Management (emphasis in safety & security.)

Made by: David Smith  
Seconded by: Linda Strong  
Action on motion: Unanimously Passed
12-REG-R-02136
Motion: Three (3) hours of continuing education in Regulatory Management.
Made by: Dennis Myers
Seconded by: Linda Strong
Action on motion: Unanimously Passed

12-REG-R-02138
Motion: Six (6) hours of continuing education in Resident Care Management (emphasis in reporting protocols calls & follow-up)
Made by: Dennis Myers
Seconded by: Barbara Manousso
Action on motion: Unanimously Passed

12-REG-R-02153
Motion: Nine (9) hours of continuing education; three (3) in Organizational Management (emphasis in conflict of interest); and six (6) hours of continuing education in Resident Care Management (emphasis in resident needs.)
Made by: Dennis Myers
Seconded by: Barbara Manousso
Action on motion: Unanimously Passed

12-REG-R-02154
Motion: Letter of Reprimand and twelve (12) hours of continuing education; three (3) in Resident Care Management (focus in dietary and pharmacy needs); three (3) hours in Environmental Management (focus in sanitation); three (3) hours in Personnel Management (focus in the role of administrator); and three (3) in Organizational Management (focus in TQM.)
Made by: Dennis Myers
Seconded by: David Smith
Action on motion: Unanimously Passed

12-REG-R-02155
Motion: Nine (9) hours of continuing education; six (6) in Organizational Management (emphasis in TQM); and three (3) in Environmental Management (focus in kitchen management.)
Made by: Donna Tilley
Seconded by: Michael Keller
Action on motion: Unanimously Passed
12-REG-R-02163
1st Motion: Letter of Reprimand, and twelve (12) hours of continuing education; three (3) in Resident Care Management (emphasis in dietary & pharmacy); and three (3) in Environmental Management (emphasis in sanitation maintenance); three (3) in Personnel Management (emphasis in the Role of Administration); and Organizational Management (emphasis in TQM.)

Made by: Dennis Myers
Seconded by: Barbara Manousso
Opposed: Linda Strong, David Smith, Michael Keller, Donna Tilley
Action on motion: Failed

2nd Motion: Nine (9) hours of continuing education; three (3) in Regulatory Management (emphasis in abuse reporting); and six (6) hours of continuing education in Resident Care Management; three (3) in emphasis in safety & security and three (3) in emphasis in behavioral problems.)

Made by: Donna Tilley
Seconded by: Michael Keller
Action on motion: Unanimously Passed

12-REG-R-02167
Motion: Six (6) hours of continuing education in Resident Care Management, three (3) in resident rights and three (3) in dementia care.)

Made by: David Smith
Seconded by: Linda Strong
Opposed: Dennis Myers, Donna Tilley, Michael Keller
Action on motion: Passed

12-REG-R-02241
Motion: Revocation

Made by: Linda Strong
Seconded by: Barbara Manousos
Opposed: Donna Tilley, David Smith
Action on motion: Passed
DISCUSSION

The NFAAC meeting opened with Lynette Sanders announcing that DADS was offering scholarships, for the National Emerging Leadership Summit in Washington D.C. This Summit will be held in June 26-27, 2013. Ms. Sanders also announced about the forum being available on the DADS website which contained valuable information for administrators and as well for the public.

NEXT MEETING

The next meeting is scheduled for July 12, 2013, in the Public Hearing Room of the John H. Winters Building at 10:30 a.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 12:25 p.m.