Nursing Facility Administrator Advisory Committee
Meeting Minutes
January 13, 2012

ATTENDEES

**NFAAC Members**
- Ben Mazzara - Chair
- Donna Tilley - Co-Chair
- Susan Farris
- Barbara Manousso
- Michael Keller
- Anita Nelson
- Linda Strong
- Dr. David Smith

**DADS Staff**
- Veronda Durden
- Susan Davis
- Lawrence Hornsby
- Anthony Chapple
- Linda Pinson
- Lynette Sanders
- Paul Ruiz
- Paul Cevallos
- June Fau
- Terri Lain
- Patrick Duer
- Alvin Boullion
- Emma Gaskin
- Diana Griffith
- Janie Pulido
CALL TO ORDER

A quorum being present, Ben Mazzara, Chair, called the meeting to order at 10:30 a.m.

APPROVAL OF PREVIOUS MEETING MINUTES

The minutes of the previous NFAAC meeting, held September 23, 2011, were approved.

CONSIDERATION OF CASES PRESENTED

Barbara Manousso made a motion, seconded by Michael Keller, that the Committee recommends dismissal en masse of cases in which the DADS investigator found no violation. The following cases were determined to be included in the motion:

11-REG-R-01906  11-REG-R-01983  11-REG-R-01997
11-REG-R-01909  11-REG-R-01986  11-REG-R-01998
11-REG-R-01940  11-REG-R-01991  11-REG-R-02007
11-REG-R-01961  11-REG-R-01992
11-REG-R-01981  11-REG-R-01994

The motion was approved.

10-REG-R-01835
Motion: Twelve (12) hours of continuing education six (6) in Resident Care Management (focus in residents' needs on getting physiatrist help), and six (6) in Personnel Management (focus in leadership or performance review).
Made by: Donna Tilley
Seconded by: Barbara Manousso
Action on motion: Unanimously Passed

11-REG-R-01959
Motion: Six (6) hours of continuing education in Regulatory Management (focus in resident abuse reporting and resident rights).
Made by: Michael Keller
Seconded by: Linda Strong
Action on motion: Unanimously Passed

11-REG-R-01965
Motion: Twelve (12) hours of continuing education nine (9) in Personnel
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Management, (six (6) in role of administration and three (3) in supervision), and three (3) in Resident Care Management (focus in residents’ needs)
Made by: Linda Strong
Seconded by: Barbara Manousso
Action on motion: Unanimously Passed

11-REG-R-01966
Motion: Letter or Reprimand addressing (administrators’ role in planning, organizing, directing, controlling, coordinating and delegation of duties); and eighteen (18) hours of continuing education; six (6) in Regulatory Management (focus in administrators’ role), and three (3) in Personnel Management (focus in leadership), and nine (9) in Resident Care Management; (three (3) in nursing, three (3) in medical director, and three (3) in pharmacy)
Made by: Donna Tilley
Seconded by: Susan Farris
Action on motion: Unanimously Passed

11-REG-R-01976
Motion: License Revocation
Made by: Michael Keller
Seconded by: Anita Nelson
Action on motion: Unanimously Passed

11-REG-R-01982
Motion#1: Six (6) hours of continuing education in Regulatory Management (focus in resident abuse reporting)
Made by: Dr. David Smith
Seconded by: Susan Farris
Action on motion: Unanimously Passed

Motion#2: Six (6) in Personnel (focus in hiring policies)
Made by: Donna Tilley
Seconded by: Ben Manousso
Action on motion: Unanimously Passed

11-REG-R-01984
Motion: Dismissed
Made by: Barbara Manousso
Seconded by: Dr. David Smith
Action on motion: Unanimously Passed

Draft
11-REG-R-01987
Motion#1: Three (3) hours of continuing education in Regulatory Management (emphasis in resident abuse reporting).
Made by: Anita Nelson
Seconded by: Michael Keller
Action on motion: Unanimously Passed

Motion#2: Three (3) hours of continuing education in Resident Care Management (emphasis in residents’ rights and needs).
Made by: Linda Strong
Seconded by: Dr. David Smith
Abstained: Donna Tilley
Action on motion: Passed

11-REG-R-01989
Motion: Dismissed
Made by: Susan Farris
Seconded by: Dr. David Smith
Action on motion: Unanimously Passed

11-REG-C-01996
Motion: Letter of Reprimand of unacceptable behavioral practice toward their NFA work ethics; and Twelve-twelve (12) hours of continuing education: six (6) in Ethics and six (6) in Regulatory Management (focus in resident abuse reporting).
Made by: Michael Keller
Seconded by: Barbara Manousso
Action on motion: Unanimously Passed

11-REG-R-02001
Motion: Letter of Reprimand for poor oversight of resident care; and $250.00 administrative penalty for the violation of the health and safety of the residents.
Made by: Susan Farris
Seconded by: Barbara Manousso
Action on motion: Passed

11-REG-R-02006
Motion: Six (6) hours of continuing education in Ethics
Made by: Dr. David
Seconded by: Donna Tilley
Action on motion: Unanimously Passed

Draft
11-REG-R-02009
Motion: Letter of Reprimand for failure of oversight in management of the facility, and $150.00 administrative penalty for failure to update address.
Made by: Michael Keller
Seconded by: Donna Tilley
Action on motion: Unanimously Passed

11-REG-R-02013
Motion: Six (6) hours of continuing education in Resident Care Management (emphasis dementia care and behavioral problems assessment).
Made by: Susan Farris
Seconded by: Dr. David Smith
Action on motion: Unanimously Passed

DISCUSSION
Mrs. Susan Farris commented on Dr. David’s Smiths’ opinion made on the Medical Directors, (MD) being able to be questioned by DADS investigators and to be included in the investigation process. Dr. David Smith offered to do a presentation and/or clarification of the MDs’ role/responsibilities.

The Chairman, Ben Mazzara, acknowledged the New Calendar for 2012, making it official.

NEXT MEETING
The next meeting is scheduled for April 13, 2012, in the HHSC Main Bldg. PHR 164, (located at: 909 W 45th St.) used to be the old MHMR Bldg. at 10:30 a.m.

ADJOURNMENT
There being no further business, the meeting adjourned at 1:41 p.m.